



THOMAS ALLEYNE'S HIGH SCHOOL  
UTTOXETER

Dear Parent/Carer

Thomas Alleyn's High School canteen operates a cashless catering system. This system provides us with an efficient, faster and ultimately better quality of service.

This system eliminates the need for students to carry cash throughout the day thus reducing the risk of bullying. It is also biometric so there is no need for students to carry a card as the system will recognise the thumb of your child at the tills.

Any amount of money can be paid into a student's account, and any money spent on food & drink will be deducted on a daily basis. We have two payment options available to you – online payments through ParentPay or with a PayPoint card. A daily 'spend limit' can be programmed into the system. Please let the Finance Office know if you wish to include a daily spend limit by sending an email to [parentpay@tahs.org.uk](mailto:parentpay@tahs.org.uk)

ParentPay is our preferred method of payment and details about setting up an account will be provided. The system is very safe and simple to manage. Parents who have been using ParentPay successfully have commented on how easy and convenient it is.

Please notify the Finance Office if you wish to use the PayPoint facility. A plastic card will be issued to you to make cash payments for school meals at local PayPoint stores. In Uttoxeter, Spar and Asda have this facility (other outlets can be found via this link: [www.paypoint.com/en-gb](http://www.paypoint.com/en-gb)). The first card is free of charge; however, any lost or damaged cards will be charged at £2.50 each. Payment cards take about two weeks to arrive but we can issue a barcode letter as an interim measure.

As per current legislation we operate an 'Opt In' policy and therefore require you to complete and return the form on the next page. Registration will take place when your child arrives in September. If you choose not to have your child registered on the Biometric System, a 4 digit PIN Code will be allocated. Please note that PIN Codes do not have the same level of security and it will be your child's responsibility to remember the code and keep it secure at all times.

Yours sincerely

Mrs J Rudge  
Head Teacher



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**Dear Parent/Carer**

To enable your child to access the new Biometric Trust-e Cashless System supplied by Civica UK Limited, we require the consent of at least one parent in order that the biometric information of your child can be processed. Please be assured that this information remains within the school and that the biometric information taken is an algorithm and not the actual finger print.

If you choose not to have your child registered the school will provide alternative methods of identification such as 4 digit PIN code. The preference of the school is to use biometrics as this is more secure and faster than any other method of identification and we appreciate your co-operation with regards to this matter.

Could you please therefore complete and sign the form below and return to School, **as soon as your child arrives in September.**

Yours sincerely

Mrs J Rudge  
Head Teacher

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**To: Thomas Alleyn's High School**

**I/We** confirm that we wish our child to be registered on the school's Biometric Cashless Catering System with immediate effect. Yes  No

I understand that I/we may withdraw my child's registration at any time in writing.

<b>Student's Name</b>	
<b>Tutor Group</b>	
<b>Name of Parent/Guardian</b>	
<b>Relationship to Child</b>	
<b>Signature</b>	
<b>Date</b>	